



Annel

**EU & UK COSMETIC
COMPLIANCE CHECKLIST
FOR
US Exporters**

**Everything your product must
meet before entering the
European and UK
markets.**

WHY THIS CHECKLIST MATTERS

The EU and UK have some of the world's strictest cosmetic regulations. This checklist helps US brands, private-label sellers and manufacturers understand what documentation and safety data are required before exporting..

WHO SHOULD USE THIS PDF

- US skincare and beauty brands
- Private-label and white-label companies
- Contract manufacturers exporting for clients
- Amazon and e-commerce sellers

1. PRODUCT INFORMATION FILE (PIF)

- Formula & composition
- Full qualitative and quantitative formulation
- Raw material safety data (SDS, specifications)
 - Packaging material specifications
 - CPSR (Safety Report)
 - Test reports
 - Labelling copy
 - Manufacturing method (GMP)
 - Claims substantiation

2. COSMETIC PRODUCT SAFETY REPORT (CPSR)

- Toxicological assessment
- Ingredient safety evaluation
- Product safety conclusion
- Must be completed by a qualified safety assessor, as defined in Regulation (EC) No 1223/2009

3. INGREDIENT REVIEW

- Check compliance with EU & UK Regulation
 - Identify banned or restricted substances
 - Adjust formula where required

4. LABELLING & PACKAGING

- Description of use and storage conditions
 - INCI ingredient list
 - Nominal content
- Responsible Person details
 - Batch number
 - Expire data
 - Country of origin
- Warnings where applicable

5. LANGUAGE REQUIREMENTS

- Mandatory information must appear in required languages
 - English for the UK
 - Multi-language labels recommended for the EU,
- Language requirements are assessed individually per country

6. RESPONSIBLE PERSON SETUP

- EU Responsible Person required for EU market
- UK Responsible Person required for UK market
- RP must hold PIF and all associated information readily accessible to the competent market surveillance and enforcement authorities
- The Responsible Person must have a registered office established within the EU for the EU market.
 - A registered office in the UK is required for the UK market.
- This ensures accessibility for competent authorities and market surveillance bodies

7. PORTAL NOTIFICATIONS

- EU CPNP notification
- UK SCPN notification
- Each product and shade requires separate submission
- Portal notifications are submitted via the Responsible Person's account.
- The Responsible Person must have a registered office established in the EU or the UK, as applicable

8. FINAL PRE-EXPORT CHECK

- Formula reviewed for EU & UK compliance
 - CPSR approved
 - PIF completed and stored
 - Labels fully compliant
- RP appointed for EU and UK
 - CPNP and SCPN submitted
- Claims and SDS documentation prepared